

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**July 6, 2011  
3:00 P.M.**

**Committee Members Present:** Ann Pascoe, Pam Horak, Linda Beard

**Committee Members Absent:** Daniel Strickland, Carol Stair

**CSB Staff:** Cora Swett

**Regional Human Rights Advocate** – Deb Lochart

**LHRC Affiliates Present:**

Community Concept/Community Visions – Jennifer Herbert, Peter Whang  
Therapeutic Alliance – Michael Whelar  
Destiny Place, LLC – Chantay Anderson  
Elite Healthcare Services – Lewis Wood, Bobson Bangara, Mary Boteng  
Calvary Counseling Center – Jan Chambers  
FOCUS – Patricia Clark

**Behavior Consultants:**

Alternative Path Training School – Cinny Bodnar

**Regional Human Rights Advocate:**

Deb Lochart

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The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on July 6, 2011 at 3:15 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

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## **APPROVAL OF MINUTES**

### **RESOLUTION 07-06-01**

**MOTION:** Horak

**SECOND:** Beard

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of June 1, 2011;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the minutes of the June 1, 2011 meeting.

**Vote:**

**Ayes**—Beard, Horak, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting**—Strickland, Stair

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## **REVIEW OF RESTRICTIVE BEHAVIOR PLANS**

### **AUTHORIZED CLOSED SESSION**

#### **RESOLUTION 07-06-02**

**MOTION:** Horak

**SECOND:** Beard

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

**Vote:**

**Ayes**—Horak, Beard, Pascoe

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Strickland, Stair

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## **CERTIFICATION OF CLOSED SESSION**

### **RESOLUTION 07-06-03**

**MOTION:** Beard

**SECOND:** Horak

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**—Horak, Beard, Pascoe

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Strickland, Stair

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**RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

**UPDATES ON RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

The Committee reviewed the updates for Eddie N. and Alex A.

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**APPROVED USE OF EMERGENCY ADDENDUM FOR AMIR H.**

**RESOLUTION 07-06-04**

**MOTION:** Horak

**SECOND:** Beard

**WHEREAS**, the Restrictive Behavior Plan for Amir H. has been reviewed and approved for use by the Prince William Local Human Rights Committee; and

**WHEREAS**, the Restrictive Behavior Plan for Amir H. needs to include an addendum to the Plan for health and safety reasons; and

**WHEREAS**, the Local Human Rights Committee has reviewed the emergency addendum to the Plan for Amir H.;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Emergency Addendum to the Restrictive Behavior Plan for Amir H.

**FURTHER, BE IT RESOLVED** that the Committee suggest that things need to be in place that will assure that staff are checking to make sure the elbow immobilizers remain in the proper place overnight.

**Vote:**

**Ayes**—Pascoe, Horak, Beard

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Strickland, Stair

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**APPROVED USE OF RESTRICTIVE BEHAVIOR PLAN FOR FRANKIE A.**

**RESOLUTION 07-06-05**

**MOTION:** Beard

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Frankie A. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Frankie A. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Frankie A.

**Vote:**

**Ayes**—Pascoe, Horak, Beard

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Strickland, Stair

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**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR  
PLAN FOR JOSH M.**

**RESOLUTION 07-06-06**

**MOTION:** Beard

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Josh M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Josh M. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Josh M.

**Vote:**

**Ayes**—Pascoe, Horak, Beard

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Strickland, Stair

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**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR ROBBIE A.**

**RESOLUTION 07-06-07**

**MOTION:** Beard

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Robbie A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Robbie A. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Robbie A.

**FURTHER, BE IT RESOLVED** that the Committee requested that the plan make it clear that the seatbelt and edible item go together in the same strategy.

**Vote:**

**Ayes**—Pascoe, Horak, Beard

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** –Strickland, Stair

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**APPROVED THE CONTINUED USE OF THE RESTRICTIVE  
BEHAVIOR PLAN FOR ROBBIE K.**

**RESOLUTION 07-06-08**

**MOTION:** Beard

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Robbie K. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Robbie K. has been reviewed by the Prince William Local Human Rights Committee; and

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Robbie K.

**Vote:**

**Ayes**—Pascoe, Horak, Beard

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Strickland, Stair

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**APPROVE UPDATED PROGRAM RULES FOR:**

**ELITE HEALTHCARE SERVICES**

Mr. Lewis Wood, Mr. Bobsom Bangara and Ms. Mary Boteng appeared before the Committee to answer questions regarding their yearly report as well as house rules. It was agreed that any Human Rights citations will be forwarded to the Committee Liaison to share with the full Committee.

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**CALVARY COUNSELING CENTER**

Dr. Chambers agreed to send electronically the guiding principles for Calvary Counseling Center for the Committee's review.

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**FAMILY OUTREACH COMMUNITY UNIFORM SERVICES GROUP  
SOLUTION (FOCUS)**

This program has not submitted their Cooperative Agreement or \$400 fee. The Committee requested that Ms. Dorothy Butz plan to attend the LHRC meeting on August 3, 2011.

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**THERAPEUTIC ALLIANCE, LLC**

The changes to the Programs Rules that were recommended by the Committee were reviewed and approved by Deb Lochart, Regional Human Rights Advocate..

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**ANGELS OF HOPE MENTAL HEALTH CENTER, LLC**

The changes that were recommended to the program rules by the Committee were reviewed by Deb Lochart and approved. The program rules were also printed in Spanish since many of the clientele speak Spanish.

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## **IMPLEMENTATION PLAN FOR STATE HUMAN RIGHTS COMMITTEE CHANGES**

**What will be reviewed?** A letter will be sent to the State Human Rights Committee advising them that the Committee will continue to review and monitor changes to all Affiliate's Code of Conduct or Program Rules. This year, they will request to review the test for Competency Based Human Rights training that is given by each affiliate when training staff.

**Quarterly Reports:** Each affiliate is now required to submit a quarterly report of unusual events for consumers as outlined in the formatted report. A letter will be sent to each affiliate reminding them of when these reports are due to the Committee.

**Annual Report:** A schedule for the Annual Report will be developed which will follow the basic schedule that has been in place for a few years. A notice will be sent to all affiliates making them aware of the schedule.

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## **HUMAN RIGHTS ADVOCATE REPORT**

Deb Lochart, Regional Advocate, provided a report to the Committee regarding Community issues.

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## **OTHER BUSINESS:**

None.

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## **ADJOURNMENT**

### **RESOLUTION 07-06-09**

**MOTION:** Horak

**SECOND:** Pascoe

There being no further business to discuss, the July 6, 2011 meeting of the Local Human Rights Committee was adjourned at 6:30 p.m.

**Vote:**

**Ayes**—Pascoe, Horak, Beard

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting** – Strickland, Stair

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